



DIRECTOR OF INFRASTRUCTURE SERVICES

Exempt - Full Time

Join our Team!

Nestled on the eastern shores of spectacular Vancouver Island the Town of Ladysmith has a population of approximately 9,000 people, provides an inviting small town atmosphere and yet, is only a short commute to all the amenities of a major urban centre. Residents enjoy excellent community and recreational facilities and year round opportunities for outdoor enthusiasts.

Posting Date

May 30, 2024

Application Deadline

June 24, 2024

Application Information

Visit ladysmith.ca/careers to view the job description for a full list of qualifications.

Are you interested in joining our team? If your background mirrors our requirements, we'd love to hear from you. Please submit a cover letter and resume in confidence to:
Trish McConnell,
Manager of Human Resources
careers@ladysmith.ca

Competition #2024-37

Position Overview

Reporting directly to the Chief Administrative Officer, the Director of Infrastructure Services will provide strategic planning and lead the Town's Public Works, Utilities, Treatment and Supply and Engineering teams to ensure the delivery of effective municipal infrastructure systems. This includes overseeing the conception, implementation, and project management of all infrastructure services and high-profile Council priority projects, policy leadership across the department, the design and delivery of civic services, and the provision of strategic advice, counsel and guidance on critical issues that have community impacts. This key senior management position requires the ability to hold others accountable in a manner that supports employee development and cultivates a positive work culture.

Qualifications

- Bachelor's degree in civil engineering, Public Administration, or related field.
- Minimum of 5 years of experience in public works management in a municipal environment or a comparable work experience in the private sector
 - A Certified Applied Science Technologist Diploma or a Professional Civil Engineering Diploma from a recognized educational institution combined with ten (10) years of formal municipal management may be considered as an equivalent.
- Minimum of five (5) years of progressively responsible municipal experience, including personnel management in a unionized setting, and high-level experience in managing the operations functions of a local government.
- Ability to administer/direct a moderate-sized employee group, both exempt and non-exempt and provide a high degree of effective leadership.
- Knowledge of applicable federal, provincial, and local regulations and bylaws governing water operations and environmental compliance.
- Ability to compose and present reports, proposals, and policies.
- Sound working knowledge of budgeting and costing processes.
- Experience in the practice of providing safety precautions and recognizing occupational hazards in the use of equipment, safe work methods by following due diligence practices.
- Ability to provide technical advice on capital project planning and design, ensuring projects are designed in accordance with accepted engineering and provincial standards. Review and approve plans, specifications, and drawing prepared by external consultants.
- Proficient in conflict management skills and competencies
- Highly proficient in the use of computers and applicable software.
- Public contracting and contract management.
- Critical thinking/creative problem solving, accountable, responsive, excellent customer service skills.
- Establish and maintain effective working relationships with local councils, municipal staff, outside agencies, contractors and the public.
- Cultivates belonging in the workplace and fosters a positive work attitude in others, including following the Town's values of courage, respect, and integrity.

Additional Information

- Town of Ladysmith offers a competitive salary and excellent benefits package, a supportive team-oriented work environment and opportunities for career and professional development
- Employees currently receive Wellness Initiatives, including use of facilities at Frank Jameson Community Center
- Hours of work: 35 hours/week
- Salary Range: \$128,059 - \$152,466
- Applicant must provide proof of legal eligibility to work in Canada