



**COMMITTEE OF THE WHOLE MEETING  
MINUTES**

**Tuesday, May 14, 2024**

**6:13 P.M.**

**Ladysmith Seniors Centre  
630 2nd Avenue**

**Council Members Present:**

Councillor Tricia McKay, Chair  
Mayor Aaron Stone  
Councillor Ray Gourlay  
Councillor Amanda Jacobson

Councillor Duck Paterson  
Councillor Marsh Stevens  
Councillor Jeff Virtanen

**Staff Present:**

Allison McCarrick  
Erin Anderson  
Chris Barfoot  
Jake Belobaba  
Ryan Bouma

Chris Geiger  
Michele Gill  
Maggie Robinson  
Sue Bouma  
Andrea Hainrich

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**1. CALL TO ORDER AND ACKNOWLEDGEMENT**

Councillor McKay, Chair, called this Committee of the Whole meeting to order at 6:13 p.m., and acknowledged with gratitude that it was being held on the unceded territory of the Stz'uminus First Nation.

**2. AGENDA APPROVAL**

**CW 2024-025**

That the agenda for this May 14, 2024 Committee of the Whole meeting be approved.

*Motion Carried*

### **3. MINUTES**

#### **3.1 Minutes of the Committee of the Whole Meeting held March 12, 2024**

##### **CW 2024-026**

That the minutes of the Committee of the Whole Meeting held March 12, 2024 be approved.

*Motion Carried*

### **4. PRESENTATION**

#### **4.1 Geographic Information System (GIS) DEMONSTRATION**

Engineering staff, Michele Gill and Maggie Robinson, presented the new GIS mapping system, and demonstrated the functions of the internal and external tools to Council. They also discussed next steps, such as including street lighting, asbestos piping, garbage and plow routes, and active building permits in town.

Chair McKay thanked staff for their presentation and for bringing this technology forward.

### **5. DISCUSSION**

#### **5.1 Ladysmith Detachment Annual Policing Priorities for 2024 to 2025**

Council discussed policing priorities for 2024-2025. Their list included the need for increased visibility in key areas of speeding, (school zones, playgrounds, parks, and main corridor roads), increased visibility around the overnight shelter, and greater consistency and longevity in leadership for the detachment.

The RCMP will return to a future Committee of the Whole or Council meeting to speak on these items and add insight to areas of concern from the RCMP point of view.

### **6. REPORTS**

#### **6.1 Building Inspector's Report to April 30, 2024**

##### **CW 2024-027**

That the Committee receive the Building Inspector's Report for the months January to April 2024.

*Motion Carried*

**6.2 Ladysmith Fire/Rescue Reports for March and April 2024**

**CW 2024-028**

That the Committee receive the Ladysmith Fire/Rescue Reports for the months March and April 2024.

*Motion Carried*

**6.3 Coastal Animal Control Services Reports for January to March 2024**

**CW 2024-029**

That the Committee receive the Coastal Animal Control Services Reports for the months January to March 2024.

*Motion Carried*

**6.4 2024 Q1 (Jan-Mar) Financial Update**

**CW 2024-030**

That the Committee receive the staff report dated May 14, 2024, regarding the 2024 Q1 (Jan to March) Financial Update from the Director of Financial Services.

*Motion Carried*

**6.5 2023-2026 Strategic Priorities Update**

**CW 2024-031**

That the Committee receive the 2023-2026 Strategic Priorities Update dated May 14, 2024.

*Motion Carried*

**6.6 Proposed Animal Control Bylaw to allow Backyard Poultry and Goats for Vegetation Management**

**CW 2024-032**

That the Committee recommend that Council:

1. Give first, second and third readings to "Town of Ladysmith Animal Control Bylaw 2024, 2167".
2. Direct staff to bring forward consequential amendments to the "Town of Ladysmith Zoning Bylaw 2014, No. 1860".

**CW 2024-033**

**AMENDMENT**

That the Committee recommend that Bylaw 2167 be separated into two bylaws, with one addressing backyard poultry and the other addressing vegetation management.

*Amendment Defeated*

OPPOSED: Mayor Stone, Councillors Paterson, Stevens, and McKay.

**CW 2024-032**

The question was called on the main motion as presented.

*Motion Carried*

OPPOSED: Councillors Virtanen and Paterson

**6.7 PRC Fees and Charges Proposed Changes and Amendments**

**CW 2024-034**

That the Committee recommend that Council direct staff to:

1. Amend “Town of Ladysmith Community Centre Facilities Fees and Charges Bylaw 2021, No. 2086,” as presented in Attachment A of the May 14, 2024, staff report;
2. Present the proposed FJCC admission changes to the Cowichan North Recreation Commission and Cowichan Valley Regional District for their respective endorsement;
3. Upon the Commission’s and Board’s endorsement, bring the amended “Community Centre Facilities Fees and Charges Bylaw 2021, No. 2086” to Town of Ladysmith Council for consideration; and
4. Amend the “Fees and Charges Department: Parks, Recreation and Culture Policy” definition of family from four to six children.

*Motion Carried*

**7. COUNCIL SUBMISSIONS**

**7.1 Council Meeting Venue Change**

Council discussed the possibility of holding a Council meeting or Committee of the Whole meeting at Ladysmith Secondary School, to encourage civic engagement with youth in the Town. Councillor Paterson will meet with the principal and follow up with Council.

**8. ADJOURNMENT**

**CW 2024-035**

That this Committee of the Whole Meeting be adjourned at 7:27 p.m.

*Motion Carried*

CERTIFIED CORRECT

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Chair (Councillor T. McKay)

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Corporate Officer (S. Bouma)