



Infrastructure Services

Request for Proposals No. 2024-IS-06 6th Avenue Civil Engineering Services Addendum # 01 – Sept 17, 2024

This Addendum contains:

A change to the closing date and one Q&A.

For further information
please contact:
Ryan Bouma, P. Eng.
250-714-9235
rbouma@ladysmith.ca

Addendum Issue Date: **September 17, 2024**
RFP Issue Date: **August 26, 2024**
RFP Closing Date: **October 10, 2024 2:00 pm**
Location of Bid Opening: **Ladysmith City Hall**



Details of Addendum

CHANGES TO RFP

The closing date of the RFP listed in Section 1.2 Closing Time and Date for Submission of Proposals is now **October 10, 2024**. The time, location, etc. all remain.

PROPONENT QUESTIONS

Question: Without the phasing plan it is difficult to price the scope requirements of Phase 1. How do we submit design fees so that scope matches other proposals.

Answer: The RFP describes the Town's capacity to phase the project at approximately \$2 million. Proposals should assume Phase 1 would be a \$2 million project and estimate fees based on this. Phase 1 may cost more or less later in the project, and a scope change may be required based on this. Proposals are expected to have different methodologies and won't be directly comparable for the evaluation team. The evaluation team will do their best to compare proposals fairly despite small differences.

Question: Would we be able to walk the site with a member of the engineering team as well as request information at the Public Works office?

Answer: Yes. Please check with the engineering department for availability. As stated in the RFP, their responses will only be factual about existing conditions. Questions about the RFP, scope requirements, schedules, etc. need to be submitted to the contact, Ryan Bouma, P. Eng. at rbouma@ladysmith.ca.