TEMPORARY SIGN PERMIT APPLICATION (FOR ELECTION PURPOSES)

✓ \$10 permit fee ✓ \$100 refundable deposit

Applicant Information (\$100 deposit w	ill be returned via cheque to th	e <u>applicant</u> after the election):
Applicant Name:		
Candidate Name (if different from app	olicant):	
Phone:	Email:	
Mailing Address:		Postal Code:
By signing this permit I am acknowledg I will abide by the bylaws of the T place election signage*; I will not place election signage w Voting Day or any other Special V I will only place election signage I will remove all election signage *See reverse of this for	own of Ladysmith and Provi vithin 100m of the voting pla Voting Opportunity; during the campaign period;	ce during Advance and General e election.
Signature:	Date:	
	Office Use Only:	
Date \$10 fee and \$100 deposit rec ☐ Cash/Debit OR ☐ Chequ GL Codes: • 10-1-61200-1030 (\$10) • 10-4-49500-0000 (\$100)		_ by: (name)
☐ Approval to release deposit	(signature)	(date)

The personal information on this form is collected under the general authority of the *Community Charter* and *Freedom of Information & Protection of Privacy Act* (FOIPPA) and is protected in accordance with FOIPPA. Personal information will only be used by authorized staff to fulfill the purpose for which it was originally collected or for a use consistent with that purpose. If you have any questions about the use and collection of this information, contact the Corporate Officer at <u>foi@ladysmith.ca</u>.

Contact:

Corporate Officer City Hall, 410 Esplanade, Ladysmith, BC 250.245-6419 / <u>info@ladysmith.ca</u>

Election Signs on Town of Ladysmith Property

- A Temporary Sign Permit is required for any signage to be placed on Town property.
- Applications can be obtained from City Hall and submitted via email or in person at the Town Hall.
- Payment of \$10.00 fee and a refundable deposit of \$100.00 are required at the time the application is submitted.
- Put up signage on or after the start of the campaign period.
- Signage not permitted on traffic signs, Town signs, utility poles or Town trees on boulevards.
- Remove signage within 48 hours following the election.

Excerpt from "Town of Ladysmith Sign & Canopy Bylaw 1996, No. 1176":

Bylaw 1303 Bylaw 1455	4.5.2	Political campaign signs may be erected on municipal boulevards or private property, providing that:	
		(a)	a temporary sign permit is approved by the Building Inspector;
		(b)	the sign shall not exceed 32 sq.ft. (4' x 8')
		(c)	the sign shall not be erected where it could interfere with vehicle or pedestrian traffic safety
		(d)	the sign shall not be erected prior to an election writ being issued, or thirty (30) days before the date of a referendum and shall be removed within forty-eight (48) hours following the date of the election or referendum.

Election Signs on Provincial Highway Property (Trans-Canada Highway)

It is the responsibility of each candidate to ensure they are following current guidelines. It is recommended that MOTI be contacted to confirm current requirements. The Ministry conditionally allows posters or signs on highway rights-of-way. Please see the following excerpts from the MOTI website (Election and Referendum Signs and Posters Policy) regarding procedures:

Election signs must:

- Only be installed by an individual or organization that is registered with a Municipality, Elections BC or Elections Canada to sponsor advertising, such as a political candidate, political party, registered advertising sponsor, a proponent or opponent, or an authorized participant.
- Identify the owner of the sign, and a BC telephone number or BC mailing address at which the owner may be contacted.
- Only be installed during the campaign period as established by Elections BC for local elections, or by the
 drop/issue of a writ for federal/provincial government elections and must be removed on the day following
 the end of the electoral event.
- Be further from the road than standard traffic signs.

Election signs must not:

- Obstruct, simulate or be attached to any traffic control devices (e.g. sings, sign posts or traffic signal poles).
- In any way pose a traffic hazard.
- Be placed on bridges, overpasses, tunnels or other highway structures.
- Belong to unregistered individuals or groups (i.e. any group or individual that is not a political candidate, political party, or other authorized participant registered with Elections BC, Elections Canada, or a Municipality as required).

Removal of Signs

Signs in contravention of this policy will be removed from the highway right-of-way by the ministry.