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| <b>Confirmation of Completion of Code Coordination</b><br>Certified Professional Program<br>An Alternate Building Permit Process | <b>Schedule CP-2</b><br>For jurisdictions regulated by the<br>British Columbia Building Code |
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Notes:

1. This letter is endorsed by the Architectural Institute of British Columbia and Engineers and Geoscientists British Columbia.
2. Words in *italics* are given the same meaning as defined in the British Columbia Building Code.
3. Words in "quotations" are defined in Schedule CP-1.

To: **Development Services** Date: \_\_\_\_\_  
 Town of Ladysmith

Project Address: \_\_\_\_\_ Building Permit No.: \_\_\_\_\_

I confirm that I have fulfilled my obligations for "Code Coordination" as outlined in my previously submitted Schedule CP-1 entitled **Confirmation of Commitment by Owner and "Certified Professional"**.

I have enclosed the relevant occupancy documents as listed on the attached **Occupancy Permit Submission Documents Checklist**.

**NOTE:** A "**Certified Professional**" means a registered professional who has taken and passed the Certified Professional Course and has been recognized as a Certified Professional by either The Architectural Institute of British Columbia or Engineers and Geoscientists British Columbia.

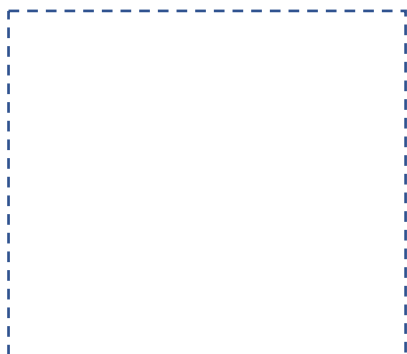
**"Certified Professional" (please print):**

\_\_\_\_\_  
 Name Name of Firm

\_\_\_\_\_  
 Telephone Email

Address: \_\_\_\_\_  
 Street City Province Postal Code

(Affix "Certified Professional's" stamp)



(Affix "Certified Professional's" professional seal)

