



MAIL BALLOT APPLICATION FORM

Form No. 11-1
Page 1 of 2

Complete this application form and deliver it to the Chief Election Officer no later than 12:00 pm (noon) on Friday, February 28, 2025 via:

- **Email:** vote@ladysmith.ca;
- **Fax:** 250.245.6411;
- **Mail:** Town of Ladysmith, Attn: Chief Election Officer, Box 220, Ladysmith, BC, V9G 1A2; or
- **In Person:** City Hall, 410 Esplanade, during regular office hours, Monday-Friday, 8:30 am–4:00 pm, excluding statutory holidays.

Applicant Information

Last Name _____ First Name _____ Middle Name _____

Residential Address _____
(Number) (Street Name) (City) (Postal Code)

Mailing Address (if different from above) _____

Phone Number _____ Email _____

I request that I receive a ballot to vote by mail in the March 1, 2025 Town of Ladysmith By-Election, under the provisions of section 110 of the *Local Government Act*.

I am applying as a: (check only one)

- Resident Elector Non-Resident Property Elector

If you are a **Non-Resident Property Elector**, provide the full address of the real property in relation to which you are voting: _____

Applicant Declaration

By signing and submitting this application, I **DECLARE THAT I AM:**

- 18 years of age or older on general voting day (March 1, 2025); and
- a Canadian citizen; and
- a resident of British Columbia for at least six months immediately before the day of voter registration; and
- a resident of the Town of Ladysmith; OR a non-resident owner of real property in the municipality for at least 30 days immediately before the day of voter registration; and
- not disqualified by law from voting in an election or otherwise disqualified by law.

I request that you provide me with a mail ballot package as follows (**check ONLY one**):

- Mailed to my residential address.
- Mailed to the following address: _____
- Kept at the Town of Ladysmith City Hall for me to pick up.
- Kept at the Town of Ladysmith City Hall for the following person to pick up:

(Name and address of person picking up ballot on your behalf)

(Signature of Elector)

(Date)

Important information contained on Page 2.



If your application is complete and you qualify to vote by mail, a mail ballot package will be sent to you as soon as the ballots are available. **If we receive your application after Friday, February 14, 2025**, the time may be insufficient for mailing and receipt of the ballot; we recommend that you arrange to pick up your mail ballot package from City Hall. Mail ballot packages will be available between approximately February 11, 2025 (subject to receipt of ballots) and February 28, 2025 (either by Canada Post standard mail service or pick up at City Hall).

You are responsible for ensuring that your completed ballot and documents are received by the Chief Election Officer before the close of voting at 8:00 pm on Saturday, March 1, 2025 (General Voting Day). On General Voting Day, City Hall will be closed so documents must be delivered to the Chief Election Officer at the Voting Place: Frank Jameson Community Centre at 810 6th Avenue.

If your name is not on the Voters List, you will be required to provide two (2) pieces of identification when you deliver your ballot.

Freedom of Information and Protection of Privacy Act Notice

Personal information contained on this form is collected under the Freedom of Information and Protection of Privacy Act sections 26(a) and 26(c) and will be used only for the purpose of the mail ballot voting process for the 2025 By-Election pursuant to the Local Government Act section 110. If you have any questions about the collection and use of this information, please contact the Town of Ladysmith Chief or Deputy Election Officer, vote@ladysmith.ca.