



## COMMITTEE OF THE WHOLE MEETING MINUTES

Tuesday, January 28, 2025

6:31 P.M.

Ladysmith Seniors Centre  
630 2nd Avenue

### **Council Members Present:**

Councillor Jeff Virtanen, Chair  
Councillor Ray Gourlay  
Councillor Amanda Jacobson

Acting Mayor Tricia McKay  
Councillor Duck Paterson

### **Council Members Absent:**

Councillor Marsh Stevens

### **Staff Present:**

Allison McCarrick  
Erin Anderson  
Chris Barfoot  
Jake Belobaba  
Tim Tanton

Chris Geiger  
Sue Bouma  
Nick Pescod  
Hayley Young

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## 1. **CALL TO ORDER AND ACKNOWLEDGEMENT**

Councillor Virtanen, Chair, called this Committee of the Whole meeting to order at 6:31 p.m., and acknowledged with gratitude that it was being held on the unceded territory of the Stz'uminus First Nation.

## 2. **AGENDA APPROVAL**

### **CW-001**

That the agenda for this January 28, 2025 Committee of the Whole meeting be approved.

*Motion Carried*

### **3. MINUTES**

#### **3.1 Minutes of the Committee of the Whole Meeting held November 12, 2024**

##### **CW-002**

That the minutes of the Committee of the Whole meeting held November 12, 2024 be approved.

*Motion Carried*

### **4. PRESENTATIONS**

#### **4.1 RCMP 4th Quarter 2024 Report**

Acting Detachment Commander Tracy Dubnyk of the Ladysmith RCMP presented the 4th Quarter Report for 2024. She compared the statistics to the previous year, explaining the reasons behind any increases and highlighting preventative measures, such as encouraging citizens to lock their cars and keep valuables out of sight.

Acting Commander Dubnyk also announced that this would be her last month in the role. She will introduce Staff Sergeant Trevor Bush, who will be taking over the permanent position of Detachment Commander, at the February 4<sup>th</sup> Regular Council Meeting.

##### **CW-003**

That the Committee receive the RCMP Report for the months October, November and December of 2024.

*Motion Carried*

### **5. REPORTS**

#### **5.1 2025 Grant in Aid Requests**

##### **CW-004**

That the Committee consider separately the Grant in Aid requests for Cops for Cancer/Tour De Rock and the Ladysmith Show & Shine Society due to Councillor Patterson's involvement with the organizations.

*Motion Carried*

The Committee discussed the grant-in-aid requests for 2025 and made tentative allocations to the various organizations prior to finalizing their decisions.

Councillor Paterson recused himself at 7:18 p.m. prior to discussions about the Cops for Cancer/Tour de Rock and Ladysmith Show & Shine Society's' grant allocations.

Councillor Paterson returned to the meeting at 7:21 p.m.

**CW-005**

That the Committee recommend that Council approve the allocated amounts of the 2025 Grant in Aid requests as follows:

Art Council of Ladysmith and District	6,938
Big Brothers Big Sisters of Central Vancouver Island	1,688
Friends of Holland Creek Society	2,000
Ladysmith & District Historical Society	1,500
Ladysmith & District Marine Rescue Society	2,438
Ladysmith Celebrations Society	7,500
Ladysmith Chemainus Swim Club Society	2,400
Ladysmith Community Garden Society	5,000
Ladysmith Downtown Business Association	3,750
Ladysmith Family & Friends	1,875
Ladysmith Festival of Lights Society	1,875
Ladysmith Little Theatre	-
Ladysmith Pilots Baseball Club	5,000
Ladysmith Pride Society	7,500
Mid-Island Air Search and Rescue Society	3,120
Old English Car Club of BC - Central Island Branch	563
Take A Hike Youth Mental Health Foundation	2,500

*Motion Carried*

Councillor Paterson recused himself at 7:23 p.m. prior to the Committee voting on grant allocations to Cops for Cancer/Tour De Rock and the Ladysmith Show & Shine Society.

**CW-006**

That the Committee recommend that Council approve the allocated amount of \$2000 as the 2025 Grant in Aid for the Cops for Cancer/Tour de Rock organization.

*Motion Carried*

**CW-007**

That the Committee recommend that Council approve the allocated amount of \$2250 as the 2025 Grant in Aid for the Ladysmith Show and Shine organization.

*Motion Carried*

Councillor Paterson returned to the meeting at 7:24 p.m.

**5.2 Building Inspector's Report to December 31, 2024**

**CW-008**

That the Committee receive the Building Inspector's Report for the months September to December 2024.

*Motion Carried*

**5.3 Ladysmith Fire/Rescue Reports for August to December 2024**

**CW-009**

That the Committee receive the Ladysmith Fire/Rescue Reports for the months August, September, October, November and December 2024.

*Motion Carried*

**5.4 Coastal Animal Control Services Reports for July to December, 2024**

**CW-010**

That the Committee receive the Coastal Animal Control Services Reports for the months July, August, October, November and December 2024.

*Motion Carried*

**5.5 2023-2026 Strategic Priorities Update**

**CW-011**

That the Committee receive the 2023-2026 Strategic Priorities Update dated January 28, 2025.

*Motion Carried*

**6. NEW BUSINESS**

**6.1 Food Bank Fundraiser**

Councillor Paterson encouraged Council to participate in the fundraiser for the food bank by collecting donations of toilet paper.

**7. ADJOURNMENT**

**CW-012**

That this Committee of the Whole Meeting be adjourned at 7:35 p.m.

*Motion Carried*

CERTIFIED CORRECT

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Chair (Councillor J. Virtanen)

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Corporate Officer (S. Bouma)