



MINUTES OF A SPECIAL MEETING OF COUNCIL

Wednesday, December 11, 2024

11:31 A.M.

This meeting was held electronically

Council Members Present:

Acting Mayor Tricia McKay
Councillor Ray Gourlay
Councillor Amanda Jacobson

Councillor Duck Paterson
Councillor Marsh Stevens
Councillor Jeff Virtanen (joined the meeting at
11:33 a.m.)

Staff Present:

Allison McCarrick
Jake Belobaba
Sue Bouma

Nick Pescod
Sydney Ianson

Guests:

Bailey Dill, Alternate Director, Ladysmith Harbour Economic Development Corp.
Donna Smith, Consultant

1. CALL TO ORDER AND ACKNOWLEDGEMENT

Acting Mayor McKay called this Special Meeting of Council to order at 11:31 a.m., recognizing with gratitude that it was taking place on the unceded territory of the Stz'uminus First Nation.

2. AGENDA APPROVAL

CS 2024-297

That Council approve the agenda for this Special Meeting of Council for December 11, 2024.

Motion Carried

3. REPORTS

3.1 Ladysmith Harbour Economic Development Corporation 2024 Update

CS 2024-298

That Council receive for information the report dated December 11, 2024 from the Manager of Corporate Services regarding the 2024 activities and business of the Ladysmith Harbour Economic Development Corporation.

Motion Carried

3.1.1 Public Input and Questions

No questions were submitted by the public.

3.2 Appointment of Chief Election Officer and Deputy Chief Election Officers – 2025 By-Election

CS 2024-299

That Council appoint the following individuals as officers for the Town of Ladysmith 2025 By-Election:

- Donna Smith, Consultant, as Chief Election Officer;
- Sue Bouma, Manager of Corporate Services, as Deputy Chief Election Officer;
- Sydney Ianson, Corporate Services Administrative Assistant, as Deputy Chief Election Officer; and
- Hayley Young, Corporate Services Administrative Coordinator, as Deputy Chief Election Officer.

Motion Carried

Ms. Smith, Chief Election Officer, declared Saturday, March 1, 2025 as the day of the By-election and noted that Advance Voting opportunities will be held Wednesday, February 19, and Wednesday, February 26, 2025.

She also advised that any Council members intending to run for Mayor must resign from their current Council seats within the next 14 days.

Ms. Smith announced that nomination packages will be available starting Monday, December 16, 2024, and completed packages will be accepted from January 14 to January 24, 2025.

4. ADJOURNMENT

CS 2024-300

That this Special Meeting of Council be adjourned at 11:42 a.m.

Motion Carried

CERTIFIED CORRECT

Acting Mayor (T. McKay)

Corporate Officer (S. Bouma)

Subject to Adoption