



## MINUTES OF A REGULAR MEETING OF COUNCIL

Tuesday, October 1, 2024

6:30 P.M.

Ladysmith Seniors Centre  
630 2nd Avenue

### Council Members Present:

Acting Mayor Tricia McKay  
Councillor Ray Gourlay  
Councillor Amanda Jacobson  
Councillor Duck Paterson

Councillor Marsh Stevens (*joined the meeting via Zoom at 7:55 p.m.*)  
Councillor Jeff Virtanen

### Staff Present:

Allison McCarrick  
Erin Anderson  
Chris Barfoot  
Sue Bouma

Tim Tanton  
Nick Pescod  
Mark Van Vliet  
Hayley Young

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### 1. CALL TO ORDER

Acting Mayor McKay called this Meeting of Council to order at 6:30 p.m., in order to retire immediately into Closed Session.

### 2. CLOSED SESSION

#### CS 2024-220

That, in accordance with section 90(1) of the *Community Charter*, Council retire into closed session in order to consider items related to the following:

- b) personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the municipality on condition of anonymity;
- e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality.

*Motion Carried*

**3. OPEN MEETING AND ACKNOWLEDGEMENT (7:00 P.M.)**

Acting Mayor McKay called this Regular Meeting of Council to order at 7:00 p.m., recognizing with gratitude that it was taking place on the unceded territory of the Stz'uminus First Nation.

**4. AGENDA APPROVAL**

**CS 2024-221**

That Council approve the agenda for this Regular Meeting of Council for October 1, 2024, as amended to add a presentation to item 8.2 "Rosalie Sawrie, Project Director, Social Planning Cowichan Transportation Plan Project Outcomes" as circulated to Council and published on the website.

*Motion Carried*

**5. RISE AND REPORT- Items from Closed Session**

Council rose from Closed Session at 6:41 p.m. with report on the following:

**CE 2024-073**

That Council:

1. Appoint Jake Belobaba, Director of Development Services to bid on any of the residential properties included in the 2024 Tax Sale;
2. Rise and report on Recommendation No. 1 immediately.

**6. MINUTES**

**6.1 Minutes of the Regular Meeting of Council held September 24, 2024**

**CS 2024-222**

That Council approve the minutes of the Regular Meeting of Council held September 24, 2024.

*Motion Carried*

**7. COMMITTEE MINUTES**

**7.1 Public Arts Committee - September 23, 2024**

**CS 2024-223**

That Council receive the minutes of the Public Arts Committee meeting held September 23, 2024.

*Motion Carried*

**7.2 Poverty Reduction Task Group - July 17, 2024**

**CS 2024-224**

That Council receive the minutes of the Poverty Reduction Task Group meeting held July 17, 2024.

*Motion Carried*

**7.3 Accessibility Advisory Committee - May 22, 2024**

**CS 2024-225**

That Council receive the minutes of the Accessibility Advisory Committee meeting held May 22, 2024.

*Motion Carried*

**8. DELEGATIONS**

**8.1 Rosalie Sawrie, Project Director, Social Planning Cowichan**

Rosalie Sawrie, Project Director at Social Planning Cowichan, updated the Council on the CommUNITY Together to End Poverty Hw-nuts'-ulwum (As One) Project, covering its themes, goals, and session details. She answered questions from the Council, who thanked her and the volunteers for their community efforts.

**8.2 Rosalie Sawrie, Project Director, Social Planning Cowichan**

Rosalie Sawrie, Project Director at Social Planning Cowichan, updated the Council on the "Exploring Transportation Options for Ladysmith and Surrounding Communities" initiative, including key takeaways from the engagement process. Council expressed their appreciation for the thorough and informative presentation.

Councillor Stevens joined the meeting via Zoom at 7:55 p.m.

## 9. BYLAWS

### 9.1 Bylaws for Introduction

#### 9.1.1 "Freedom of Information and Protection of Privacy Bylaw 2022, No. 2116, Amendment Bylaw 2024, No. 2193"

##### **CS 2024-226**

That Council give first, second and third readings to "Freedom of Information and Protection of Privacy Bylaw 2022, No. 2116, Amendment Bylaw 2024, No. 2193".

*Motion Carried*

OPPOSED: Councillor Virtanen.

#### 9.1.2 "Council Procedure Bylaw 2009, No. 1666, Amendment Bylaw 2024, No. 2195"

##### **CS 2024-227**

That Council give first, second and third readings to "Council Procedure Bylaw 2009, No. 1666, Amendment Bylaw 2024, No. 2195".

*Motion Carried*

### 9.2 Bylaws for Adoption

#### 9.2.1 "Building & Plumbing Bylaw 2024, No. 2174"

##### **CS 2024-228**

That Council adopt "Building & Plumbing Bylaw 2024, No. 2174".

*Motion Carried*

#### 9.2.2 "Town of Ladysmith Fees and Charges Bylaw 2008, No. 1644, Amendment Bylaw 2024, No. 2191"

##### **CS 2024-229**

That Council adopt "Town of Ladysmith Fees and Charges Bylaw 2008, No. 1644, Amendment Bylaw 2024, No. 2191."

*Motion Carried*

**9.2.3 “Water Supply Works Temporary Borrowing Bylaw 2024, No. 2192”**

**CS 2024-230**

That Council adopt “Water Supply Works Temporary Borrowing Bylaw 2024, No. 2192”.

*Motion Carried*

**9.3 Bylaw Status Sheet**

**10. NEW BUSINESS**

**10.1 Appointment of Deputy Mayor**

Acting Mayor McKay appointed Councillor Ray Gourlay as Deputy Mayor to November 4, 2024.

**10.2 Appointment of Deputy Approving Officer**

**CS 2024-231**

That Council approve the appointment of Tim Tanton as Deputy Approving Officer.

*Motion Carried*

**11. QUESTION PERIOD**

A member of the public asked whether wheelchair accessibility for buildings is being considered as an initiative of the Accessibility Committee.

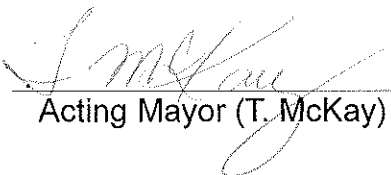
**12. ADJOURNMENT**

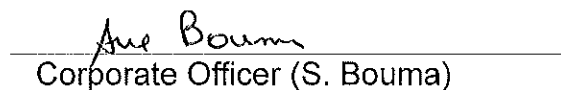
**CS 2024-232**

That this Regular Meeting of Council be adjourned at 8:12 p.m.

*Motion Carried*

CERTIFIED CORRECT

  
\_\_\_\_\_  
Acting Mayor (T. McKay)

  
\_\_\_\_\_  
Corporate Officer (S. Bouma)