

**MINUTES OF THE ACCESSIBILITY ADVISORY COMMITTEE
WEDNESDAY, SEPTEMBER 25, 2024
COUNCIL CHAMBERS, CITY HALL**

MEMBERS PRESENT

Diane Hobelaid, Chair
Councillor Amanda Jacobson
Joel Helland (*via Zoom*)
Jordan Herbison (*via Zoom*)

Andy Hobelaid
Shaun McKenzie (*via Zoom*)
Christina Stephen

STAFF PRESENT

Sue Bouma (Manager of Corporate Services)
Richard Frost (Manager of Facility Operations)

Nick Pescod (Communications & Engagement Specialist)

CALL TO ORDER AND ACKNOWLEDGEMENT

Ms. Hobelaid, Chair, called the Accessibility Advisory Committee meeting to order at 7:08 p.m., recognizing with gratitude that it was taking place on the unceded territory of the Stz'uminus First Nation.

AGENDA APPROVAL

Moved and seconded:
That the agenda for the September 25, 2024 meeting of the Accessibility Advisory Committee be approved as presented.
Motion carried.

MINUTES APPROVAL

Moved and seconded:
That the minutes of the May 22, 2024 Accessibility Advisory Committee meeting be approved.
Motion carried.

UNIVERSAL DESIGN PRINCIPLES

Diane Hobelaid, Chair, provided background information and a link to the Universal Design Principles from the Centre for Excellence and asked that the document be added as an addendum to the Accessibility Plan.

ACCESSIBILITY PLAN FRAMEWORK FOR REVIEW

The Committee agreed to bring suggestions regarding the Accessibility Plan framework to the next meeting, including recommendations to add, delete, rename or reorganize anything within the document.

MANAGER OF FACILITY OPERATIONS

Richard Frost, Manager of Facility Operations, reviewed recently completed accessibility upgrades, such as the installation of an automatic door opener from the everyone change room to the pool deck and the replacement of push buttons on other automatic door openers with more accessible push plates. Moveable signage was

also incorporated at FJCC during peak times to ensure maximum adaptable parking spaces are available. He noted that the application of contrasting paint colours to improve visibility on stair treads and nosings is ongoing. Future upgrades will include some braille signage and flashing lights at exits.

**GRANT
OPPORTUNITY**

Councillor Jacobson brought forward an accessibility grant opportunity from Sparc BC. Some suggestions for potential projects included improving sidewalk entry points, adding automatic door openers to the downtown washrooms, creating a pathway to the Kinsmen Shelter at Transfer Beach, improving the lower parking lot at FJCC to increase accessibility, adding more braille and tactile signage to key areas in the Town and adding grab bars and folding down chairs in the changerooms at FJCC. The Committee was asked to send additional project suggestions to Richard Frost.

NEXT MEETING

The Committee agreed to meet electronically for its next meeting on October 30, 2024.

ADJOURNMENT

Moved and seconded:
That this Accessibility Advisory Committee Meeting be adjourned at 8:10 p.m.
Motion carried.

RECEIVED:

Diane Hobelaid
Chair

Sue Bouma
Corporate Officer