

**MINUTES OF THE ACCESSIBILITY ADVISORY COMMITTEE MEETING
WEDNESDAY, MAY 22, 2024
LOWER PROGRAM ROOM, FJCC**

MEMBERS PRESENT

Diane Hobelaid, Chair
Councillor Amanda Jacobson
Joel Helland

Andy Hobelaid
Shaun McKenzie
Christina Stephen

REGRETS

Jordan Herbison

STAFF PRESENT

Sue Bouma
Richard Frost

**CALL TO ORDER AND
ACKNOWLEDGEMENT**

Ms. Hobelaid, Chair, called the Accessibility Advisory Committee meeting to order at 7:00 p.m., recognizing with gratitude that it was taking place on the unceded territory of the Stz'uminus First Nation.

AGENDA APPROVAL

Moved and seconded:
That the agenda for the May 22, 2024 meeting of the Accessibility Advisory Committee be approved as presented.
Motion carried.

MINUTES APPROVAL

Moved and seconded:
That the minutes of the April 3, 2024 Accessibility Advisory Committee meeting be approved.
Motion carried.

**ACCESSIBILITY PLAN
DISCUSSION**

The Committee discussed preferred aspects of the accessibility plans from the City of Duncan, the City of Parksville, and the Municipality of North Cowichan. They underscored the importance of using the accessibility plan to move from a “back door approach” of offering accommodation, to an explicit and welcoming approach, where Universal Design is considered in the design or renovation of Town-owned public spaces. Staff advised that they would bring a draft compilation of the recommendations to the next meeting for the committee’s review.

Q & A ACCESSIBILITY FOR DEAF INDIVIDUALS WORKSHOP FOR MUNICIPAL SPORT AND RECREATION PROVIDERS

Richard Frost, Manager of Facility Operations, summarized the information received in the Accessibility for Deaf Individuals for Municipal Sport and Recreation Providers workshop.

LIST OF POTENTIAL ACCESSIBILITY PROJECTS

The Committee listed potential accessibility projects, with priorities for public safety, such as level egress and emergency exits, as well as the following:

- Upgrading the fire alarm system to include visual alarms
- Installing power operating mechanism for washroom doors and doors that provide access to the pool and fitness area
- Installing grab bars in all accessible washroom stalls
- Installing fold-down shower seats in the changeroom
- Hi-vis and (where possible) tactile to indicate locations (Transfer Beach)
- Universal design washroom (Transfer Beach)
- Improve pathways to various amenities (e.g., Kinsmen Shelter, Food Truck area)
- Vertical accessible parking signage in the main parking lot.

Chair Diane Hobelaid advised that she would bring Universal Design principles to the next meeting.

NEXT MEETING

By unanimous consent the Committee agreed to break for the summer and meet again at the Frank Jameson Community Centre lower program room in September 2024.

ADJOURNMENT

Moved and seconded:


That this Accessibility Advisory Committee Meeting be adjourned at 8:18-pm.

Motion carried

RECEIVED:



Sue Bouma
Corporate Officer



Diane Hobelaid
Chair