



TOWN OF LADYSMITH

A REGULAR MEETING OF THE
COUNCIL OF THE TOWN OF LADYSMITH
WILL BE HELD IN COUNCIL CHAMBERS AT CITY HALL ON
MONDAY, JANUARY 6, 2014
7:00 p.m.

AGENDA

	<u>Page</u>
CALL TO ORDER 7:00 P.M.	
1. AGENDA APPROVAL	
2. MINUTES	
2.1. Minutes of the Regular Meeting of Council held December 16, 2013	1 - 5
3. DELEGATIONS – None	
4. PROCLAMATIONS – None	
5. DEVELOPMENT APPLICATIONS – None	
6. BYLAWS (OCP / ZONING)	
6.1. Town of Ladysmith Official Community Plan Bylaw 2003, No. 1488, Amendment Bylaw (No. 40) 2013, No. 1816	6 - 7
Town of Ladysmith Zoning Bylaw 1995, No. 1160, Amendment Bylaw (No. 91) 2013, No. 1817	8 - 9

May be read a third time and adopted.

The purpose of Bylaws 1816 and 1817 is to amend the Official Community Plan and Zoning Bylaw in order to permit a five unit townhouse development at 340 Second Avenue. The covenant previously requested by Council to secure a contribution to the Town's Amenity Fund, meet Engineering Standards for road frontage and boulevard improvements, and to explore lowering the starting elevation of the units has been registered on title.

7. COUNCIL COMMITTEE REPORTS

7.1. Mayor R. Hutchins
Cowichan Valley Regional District; Stocking Lake Advisory Committee;
Community Health Advisory Committee/Interagency Group

7.2. Councillor B. Drysdale
Municipal Services Committee; Protective Services Committee; Heritage
Revitalization Advisory Commission
8.2.1 Municipal Services Committee Recommendations – December 16,
2013 Meeting

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7.3. Councillor J. Dashwood
Advisory Design Panel; Cowichan Valley Regional District Community
Safety Advisory Commission; Social Planning Cowichan Affordable
Housing Directorate; Ladysmith Early Years Partnership; Ladysmith
Chamber of Commerce

7.4. Councillor G. Horth
Advisory Planning Commission; Parks, Recreation and Culture
Commission; Liquid Waste Management Committee; Ladysmith
Downtown Business Association

7.5. Councillor D. Paterson
Protective Services Committee; Parks, Recreation and Culture
Commission; Festival of Lights

7.6. Councillor G. Patterson
Youth Advisory Committee; Liquid Waste Management Committee

7.7. Councillor S. Arnett
Stocking Lake Advisory Committee; Vancouver Island Regional Library
Board; Celebrations Committee

8. STAFF REPORTS

8.1. Regional Sport Tourism Initiative

11 – 15

9. BYLAWS

9.1. Town of Ladysmith Revenue Anticipation Bylaw 2013, No. 1841
May be adopted.

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The purpose of Bylaw 1841 is to establish authority for the Town to borrow up to \$4,000,000 in anticipation of revenues to be received from taxation in 2014.

<p>9.2. Town of Ladysmith Council Procedure Bylaw 2009, No. 1666 Amendment Bylaw (No. 1) 2014, No. 1845 May be adopted.</p> <p>The purpose of Bylaw 1845 is to amend the Council Procedures Bylaw to reflect Council’s direction regarding the elimination of regular Council meetings in a week where the meeting falls on a statutory holiday.</p>	<p>17</p>
 10. CORRESPONDENCE	
<p>10.1. Mayor Jan Allen, Village of Port Alice Objection to Cuts to B.C. Ferries Coastal Ferry Service</p> <p><u>Staff Recommendation</u> That Council consider whether it wishes to write to the Minister Responsible for B.C. Ferries and/or the Premier expressing concern about proposed cuts to B.C. coastal ferry service.</p>	<p>18</p>
<p>10.2. Joe Barry, Cowichan Valley Regional District CVRD Bylaw No. 3772 – Regional Parkland Acquisition Fund Service Amendment Bylaw, 2013</p> <p><u>Staff Recommendation</u> That Council consent to the adoption of CVRD Bylaw No. 3772 – Regional Parkland Acquisition Fund Service Amendment Bylaw, 2013.</p>	<p>19 - 20</p>
 11. NEW BUSINESS	
 12. UNFINISHED BUSINESS	
 13. QUESTION PERIOD	
<ul style="list-style-type: none">• A maximum of 15 minutes is allotted for questions.• Persons wishing to address Council during “Question Period” must be Town of Ladysmith residents, non-resident property owners, or operators of a business.• Individuals must state their name and address for identification purposes.• Questions put forth must be on topics which are not normally dealt with by Town staff as a matter of routine.• Questions must be brief and to the point.• Questions shall be addressed through the Chair and answers given likewise. Debates with or by individual Council members or staff members are not allowed.• No commitments shall be made by the Chair in replying to a question. Matters which may require action of the Council shall be referred to a future meeting of the Council.	

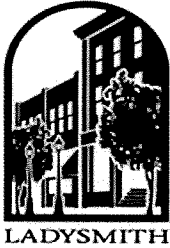
14. CLOSED MEETING

In accordance with section 90(1) of the *Community Charter*, this section of the meeting will be held *In Camera* to consider the following items:

- the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality.

15. ARISE AND REPORT

16. ADJOURNMENT



**TOWN OF LADYSMITH
MINUTES OF A MEETING OF COUNCIL
MONDAY, DECEMBER 16, 2013
COUNCIL CHAMBERS, CITY HALL
CALL TO ORDER 5:37 P.M.
REGULAR OPEN MEETING 7:01 P.M.**

COUNCIL MEMBERS PRESENT:

Mayor Rob Hutchins	Councillor Steve Arnett	Councillor Jillian Dashwood
Councillor Bill Drysdale	Councillor Gord Horth	Councillor Duck Paterson
Councillor Glenda Patterson		

STAFF PRESENT:

Ruth Malli	Sandy Bowden	Felicity Adams
John Manson	Joanna Winter	

CALL TO ORDER Mayor Hutchins called this Regular Meeting of Council to order at 5:37 p.m. in order to retire immediately into a Closed Meeting.

CLOSED MEETING

CS 2013-440

It was moved, seconded and carried at 5:38 p.m. that Council retire into Closed Meeting in order to consider the following matters:

- labour relations or other employee relations
- the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality
- negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public

OPEN MEETING

The Open Meeting of Council resumed at 7:01 p.m.

AGENDA APPROVAL

CS 2013-441

It was moved, seconded and carried that the agenda for the Regular Council Meeting of December 16, 2013 be approved as amended by the following addition:

3.2 Town of Ladysmith Community Legacy Award

MINUTES

CS 2013-442

It was moved, seconded and carried that the minutes of the Regular Meeting of Council held Monday, December 2, 2013 be approved.

DELEGATION

Kathy Holmes, accompanied by members of the Ladysmith Arts Council, provided an overview of activities undertaken by the Council in 2013. Highlights include a 25 percent increase in visitors to the Waterfront Gallery, a significant increase in attendance at Arts on the Avenue, a new Art Magazine, a print shop, 13 shows at the Waterfront Gallery, and outreach art displays in various locations throughout Ladysmith. Ms. Holmes passed around cards of a new Ladysmith series by Leona Petrak as a gesture of appreciation to Council and the Town for its strong support of the Ladysmith Arts Council and Waterfront Gallery.

Council thanked the Ladysmith Arts Council for its many contributions to the community, and congratulated members on running the best gallery on Vancouver Island.

Town of Ladysmith Community Legacy Award

Mayor Hutchins announced that the 2013 Town of Ladysmith Community Legacy Award recipients are Doug Bell and Barrie McDonald for all their efforts in the successful funding and construction of the Ladysmith Community Marina Visitor Welcoming Centre. D. Bell received his award at the Volunteer Appreciation Dinner the previous night. Mayor Hutchins presented B. McDonald with his award. Council expressed appreciation for the leadership and contributions of Mr. Bell and Mr. McDonald.

PROCLAMATIONS

Mayor Hutchins proclaimed December 11, 2013 as “A Day for Our Common Future” in the Town of Ladysmith, in recognition of the importance of sustainable development that meets economic, social, environmental and cultural goals for everyone’s benefit.

Mayor Hutchins proclaimed February 6, 2014 as “Privacy and Security Awareness Day” in the Town of Ladysmith in support of the promotion of privacy and security awareness amongst citizens and organizations, so they can protect themselves from privacy infringements, fraud and other financial crimes.

BYLAWS (OCP/ZONING)

Brent Elliott, Project Consultant

Town of Ladysmith Zoning Bylaw Update Project

Brent Elliott, Project Consultant with the Town of Ladysmith Zoning Bylaw Update Project, presented findings and recommendations for Council’s consideration with respect to zoning bylaw regulations for coach houses, big box establishments and drive-through service.

CS 2013-443

It was moved, seconded and carried that the Zoning Bylaw update include amendments to permit coach houses in phases with coach houses first permitted in and around the downtown in the current R-2 and R-2-A zones as follows:

- With a minimum parcel size of 668 sq. m. where a lane or other secondary access exists (e.g. corner lot)
- With a minimum parcel size of 780 sq. m. where a lane does not exist;

And that coach houses also be permitted on larger rural parcels (proposed RU-1, A-1, A-RR zones);

And that the maximum floor space of a coach house be 60 sq. m. to support Official Community Plan policy

CS 2013-444

It was moved, seconded and carried that the Zoning Bylaw update include amendments to implement a Town-wide restriction on Big Box retailers with the proposed definition of a Big Box retailer as a single retail store with a gross floor area exceeding 2,090 sq. m.;

And that the amended Zoning Bylaw incorporate a means to permit expansion of existing grocery stores.

CS 2013-445

It was moved, seconded and carried that the Zoning Bylaw update include amendments to implement a Town-wide prohibition on new drive-through operations of all types.

STAFF REPORTS

Canada Summer Jobs 2014 Grant

CS 2013-446

It was moved, seconded and carried that staff be authorized to apply for up to \$5,000 from Human Resources and Skills Development Canada to support up to three summer students positions for 2014.

Celebrate Canada Day 2014 Grant

CS 2013-447

It was moved, seconded and carried that staff be authorized to apply for up to \$5,000 from Heritage Canada to support the annual Celebrate Canada Day event on July 1, 2014.

Boundary Extension Proposal – Process Schedule (Couverdon Real Estate)

CS 2013-448

It was moved, seconded and carried that staff be directed to consider the Couverdon boundary extension proposal under the following criteria previously endorsed by Council:

1. Acquisition of watershed lands (Both Stocking Lake and Holland Lake) to protect the drinking water that supplies the Town, the Diamond and Saltair and the proposed service to Stz'uminus First Nation.
2. Viewscape protection (forested hills behind Ladysmith)
3. Any development must employ Smart Growth Practices and support the Town's Sustainability Vision;

And that staff be directed to proceed with the review of the

proposed 283 hectare boundary extension proposal as outlined in the Process Schedule;

And that Couverdon Real Estate be requested to present the Watershed Acquisition Proposal, Viewscape Protection Strategy and Land Use Concept Plan to Council in January 2014.

BYLAWS

- Town of Ladysmith Zoning Bylaw 1995, No. 1160, Amendment Bylaw (No.95), 2013, No. 1832**
- CS 2013-449** It was moved, seconded and carried that Town of Ladysmith Zoning Bylaw 1995, No. 1160, Amendment Bylaw (No. 95) 2013, No. 1832 be adopted.
- Area "G" Zoning Bylaw 1180, 1988, Amendment Bylaw (No. 2), 2013, No. 1833**
- CS 2013-450** It was moved, seconded and carried that Area "G" Zoning Bylaw 1180, 1988, Amendment Bylaw (No. 2) 2013, No. 1833 be adopted.
- Town of Ladysmith Dog Licensing, Control and Pound Bylaw 1995, No. 1155, Amendment Bylaw 1842**
- CS 2013-451** It was moved, seconded and carried that Town of Ladysmith Dog Licensing, Control and Pound Bylaw 1995, No. 1155, Amendment Bylaw 1842 be adopted.
- Town of Ladysmith Council Procedures Bylaw 2009, No. 1666, Amendment Bylaw (No. 1) 2014, No. 1845**
- CS 2013-452** It was moved, seconded and carried that Town of Ladysmith Council Procedures Bylaw 2009, No. 1666, Amendment Bylaw (No. 1) 2014, No. 1845 be read a first, second and third time.

CORRESPONDENCE

- Mark Drysdale, Ladysmith Chamber of Commerce**
Request for the Town to endorse Chamber of Commerce negotiations for new leased space at 25 Roberts Street
- CS 2013-453** It was moved, seconded and carried that Council authorize the Chamber of Commerce to commence negotiations for the lease of premises at 25 Roberts Street.
- CS 2013-454** It was moved, seconded and carried that staff be requested to investigate the feasibility of combining existing parking spots on the south side of Roberts Street between Esplanade and First Avenue in order to create a parking spot for recreational vehicles.

UNFINISHED BUSINESS

- Ladysmith Tour de Rock Committee – Request for Waiving of Trolley Rental Fee and Travel Outside Town Boundaries**
- CS 2013-455** It was moved, seconded and carried that the trolley rental fee be waived and the trolley be permitted to be operated beyond the Town boundaries for the Cowichan Regional Winery Tour fundraising event

proposed for one day in May or June 2014 as requested by the Ladysmith Tour de Rock Committee, with the associated costs to be allocated to grants-in-aid.

CLOSED MEETING

CS 2013-456

It was moved, seconded and carried at 8:14 p.m. that Council retire into Closed Meeting after a two minute recess.

ARISE AND REPORT

Council arose from the Closed Meeting with report on the following items:

- Council received the Final Determination that the site identified as Lot 8, District Lot 147, Oyster District, Plan VIP85271 (1251 Christie Road) is not a contaminated site.
- Council will write to the Board of Trustees of School District 68, recognizing that none of the options presented will fully meet the expressed preferences of Ladysmith and Cedar residents, and endorsing Option C as the least disruptive of the three options presented in the Report from the Ladysmith Working Group on the Extended Consultation Process with Nanaimo Ladysmith Public Schools, dated November 22, 2013.

ADJOURNMENT

CS 2013-457

It was moved, seconded and carried that this meeting of Council be adjourned at 8:56 p.m.

CERTIFIED CORRECT:

Mayor (R. Hutchins)

Corporate Officer (S. Bowden)

TOWN OF LADYSMITH

BYLAW NO. 1816

A bylaw to amend "Official Community Plan Bylaw 2003, No. 1488"

WHEREAS pursuant to the *Local Government Act*, the Municipal Council is empowered to amend the Official Community Plan;

AND WHEREAS after the close of the Public Hearing and with due regard to the reports received, the Municipal Council considers it advisable to amend "Official Community Plan Bylaw 2003, No. 1488".

NOW THEREFORE the Council of the Town of Ladysmith in open meeting assembled enacts as follows:

1. Schedule "A" – "Town of Ladysmith Community Plan" is hereby amended as set out in Schedule I to this Bylaw.

CITATION

2. This bylaw may be cited for all purposes as "Official Community Plan Bylaw 2003, No. 1488, Amendment Bylaw (No. 40) 2013, No. 1816".

READ A FIRST TIME on the 6th day of May, 2013

READ A SECOND TIME on the 6th day of May, 2013

PUBLIC HEARING held pursuant to the provisions of the *Local Government Act*

on the 10th day of June, 2013

READ A THIRD TIME on the day of

ADOPTED on the day of

Mayor (R. Hutchins)

Corporate Officer (S. Bowden)

Bylaw 1816 – Schedule I

1. Schedule “A” – “Town of Ladysmith Community Plan” is amended as follows:

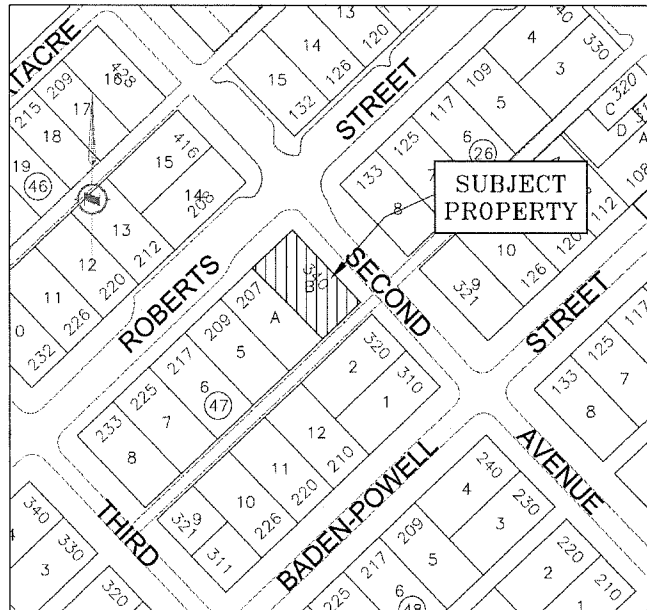
a) Section 3.8.1 ‘Land Use Designations’ is amended by adding a new sentence to the paragraph “Multi-Family Residential” following the sentence:

“Designation of new locations for Multi-Family Residential development will, in addition to the above criteria, be assessed based on an appropriate ‘fit’ with the neighbourhood in terms of scale, traffic, and parking, and servicing issues.”, as follows:

“In most circumstances the Multi-Family Residential designation will only be achieved through amenity density bonusing (amenities may include affordable housing, highly energy efficient buildings, utilizing alternative energy sources, and other features that contribute to reducing the impacts of climate change).”

b) Map 1 “Land Use” is amended by placing the “Multi-Family Residential” land use designation on the ‘subject property’ legally described as Lot B, District Lot 56, Oyster District, Plan VIP65504 (340 Second Avenue) as shown cross-hatched on the map below.

c) Map 2 “Development Permit Areas” is amended by placing “Development Permit Area 4 - Multi-Family Residential (DPA 4)” on the ‘subject property’ legally described as Lot B, District Lot 56, Oyster District, Plan VIP65504 (340 Second Avenue) cross-hatched on the map below.



TOWN OF LADYSMITH

BYLAW NO. 1817

A bylaw to amend "Town of Ladysmith Zoning Bylaw, 1995, No. 1160"

WHEREAS pursuant to the *Local Government Act*, the Municipal Council is empowered to amend the zoning bylaw;

AND WHEREAS after the close of the Public Hearing and with due regard to the reports received, the Municipal Council considers it advisable to amend "Town of Ladysmith Zoning Bylaw 1995, No. 1160";

NOW THEREFORE the Council of the Town of Ladysmith in open meeting assembled enacts as follows:

- (1) The text of "Town of Ladysmith Zoning Bylaw 1995, No. 1160", as amended, is hereby further amended by adding the following to "Section 12.0 Multi-Family Residential (R-3)":
 - (a) Adding the following site specific regulations to section 12.2 Conditions of Use:
 - "(2.1) Despite section 12.2(3), for the subject property legally described as Lot B, District Lot 56, Oyster District, Plan VIP65504 (340 Second Avenue) the height of a principal building shall not exceed 10.4 metres.
 - (4.1) Despite section 12.2(4), for the subject property legally described as Lot B, District Lot 56, Oyster District, Plan VIP65504 (340 Second Avenue) no building or structures shall be closer than:
 - (a) 4.0 metres to the front lot line;
 - (b) 1.5 metres to the rear lot line;
 - (c) 4.5 metres to the side lot lines."
 - (b) Adding a new section 12.5 Density Bonus as follows:

"12.5 Density Bonus

Despite section 12.2 (5) above, a density bonus may be permitted on Lot B, District Lot 56, Oyster District, Plan VIP65504 (340 Second Avenue) as indicated in the table below where the amenities listed in Column One are provided to assist the Town of Ladysmith in meeting its greenhouse gas emission reduction targets in accordance with the Official Community Plan. Where the developer provides the amenities listed in Column One, a density bonus is permitted as listed in Column Two.

COLUMN ONE: AMENITIES	COLUMN TWO: DENSITY BONUS
The building built on the land shall attain a minimum of EnerGuide 80 Energy Standard, and the following steps shall be completed: <ul style="list-style-type: none">1. Prior to issuance of a building permit, provide a copy of the energy audit from a Certified Energy Advisor.2. Prior to issuance of a building permit, provide a letter of credit for 1% of the construction costs.3. Prior to issuance of an occupancy permit, provide a letter from the Certified Energy Advisor stating that the building has complied with the EnerGuide 80 Energy Standard.4. The letter of credit will be returned once the letter from the Certified Energy Advisor stating that the building has complied with the EnerGuide 80 Energy Standard has been received by the Building Inspector.	The maximum number of dwelling units permitted on Lot B, District Lot 56, Oyster District, Plan VIP65504 (340 Second Avenue) is 69 units per hectare of lot area (5 units). Despite section 12.2 (1)(a), the maximum parcel coverage permitted on Lot B, District Lot 56, Oyster District, Plan VIP65504 (340 Second Avenue) is 59%. Despite section 12.2(4.1), a building located on Lot B, District Lot 56, Oyster District, Plan VIP65504 (340 Second Avenue) may be located 3 metres from the north side lot line (Roberts Street) and 1.5 metres from the south side lot line (lane)."

- (2) The zoning map, being 'Schedule A' to "Town of Ladysmith Zoning Bylaw 1995, No. 1160" is hereby amended by placing "Multi Family Residential (R-3)" on the subject property legally described as Lot B, District Lot 56, Oyster District, Plan VIP65504 (340

Second Avenue) as shown in 'Schedule A' attached to and forming part of this Bylaw.

CITATION

- (3) This Bylaw may be cited for all purposes as "Town of Ladysmith Zoning Bylaw 1995, No. 1160 Amendment Bylaw (No. 91), 2013, No. 1817".

READ A FIRST TIME on the 6th day of May, 2013

READ A SECOND TIME on the 6th day of May, 2013

PUBLIC HEARING held pursuant to the provisions of the *Local Government Act*

on the 10th day of June, 2013

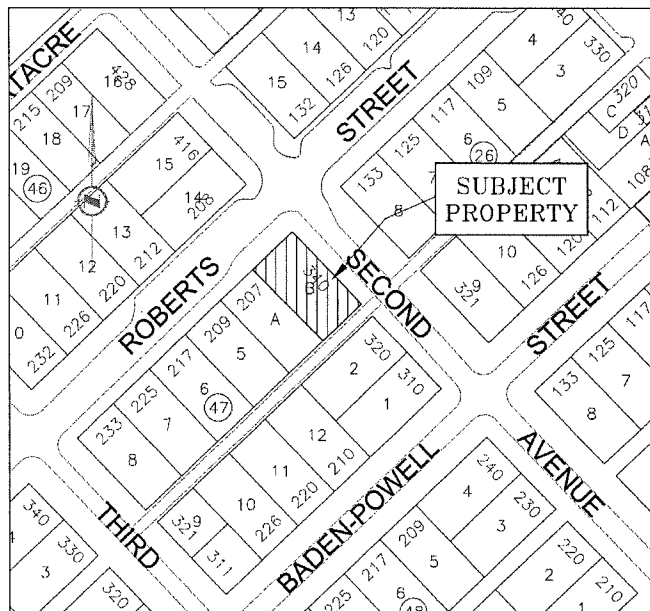
READ A THIRD TIME on the day of

ADOPTED

Mayor (R. Hutchins)

Corporate Officer (S. Bowden)

Bylaw No. 1817 - Schedule A





Town of Ladysmith

COMMITTEE REPORT

To: Mayor and Council
From: Municipal Services Committee
Date: December 18, 2013
File No:

Re: **MUNICIPAL SERVICES COMMITTEE RECOMMENDATIONS – December 16, 2013**

At its December 16, 2013 meeting, the Municipal Services Committee recommended to Council the following:

1. That the Town of Ladysmith accept the donation of Reverend Julian North's paintings.
2. That staff be requested to arrange an appraisal of the collection of paintings by Reverend Julian North, determine the cost of building or purchasing shipping containers, and investigate a suitable storage location for the paintings.
3. That a letter be sent to community churches to determine the opportunity to display the collection of paintings donated by the late Reverend Julian North.
4. That the Town investigate the opportunity to host a showing of the collection of paintings by the late Reverend Julian North with the Ladysmith Arts Council as a fundraiser for the Food Bank.
5. That a letter be written to Jean Crowder thanking her for her efforts on behalf of coastal communities with respect to the serious issue of derelict and abandoned vessels.
6. That a letter be written to the Hon. Lisa Raitt, Federal Minister of Transportation, urging expedited federal action on the issue of derelict and abandoned vessels.
7. That a letter be written to Sheila Malcolmson, Chair of the Islands Trust Council, requesting information on recent activity with respect to the issue of derelict and abandoned vessels, thanking her for her leadership on this matter, and urging continued pressure on senior governments to resolve the matter.



Town of Ladysmith
STAFF REPORT

To: Ruth Malli, City Manager
From: Clayton Postings, Director of Parks, Recreation and Culture
Date: January 2, 2014
File No:

Re: **REGIONAL SPORT TOURISM INITIATIVE**

RECOMMENDATION(S):

That the request from the Cowichan Valley Regional District for the Town of Ladysmith to appoint a representative to serve on the Cowichan Valley Regional District Sport Tourism Working Committee be referred to the Ladysmith Parks, Recreation and Culture Commission to recommend to Council an individual to represent the Town of Ladysmith on the committee.

PURPOSE:

The purpose of this report is to provide an update relating to a proposed regional sport tourism working committee. The Cowichan Valley Regional District (CVRD) has requested that the Town nominate a Ladysmith representative to the committee to serve along with representatives of other recreation commissions in the region.

INTRODUCTION/BACKGROUND:

John Elzinga from the CVRD made a presentation to the Parks, Recreation and Culture Commission meeting held September 18, 2013, concerning the potential for sports tourism in the Cowichan Region. Mr. Elzinga recommended that the CVRD establish a calculated approach in advancing sport tourism opportunities by working regionally to encourage larger sporting events, resulting in positive economic impacts throughout the region. Part of the proposed strategy is to establish a regional committee with representatives from each of the regional Parks and Recreation Commissions with the plan to review possible opportunities relating to a regional focus on sports tourism.

Once all communities have identified a member it is anticipated that a staff report will be sent to the CVRD Board recommending that a Regional Sport Tourism Committee be established, and that the submitted names representing the Island Savings Centre Commission, Kerry Park Recreation Commission, Cowichan Lake Recreation Commission, North Cowichan Parks and Recreation Committee, the Ladysmith Parks, Recreation and Culture Commission, and the CVRD Economic Development Commission, be considered by the Board for appointment to the Regional Sport Tourism Committee.

SCOPE OF WORK:

It is anticipated that there will be some support required by Parks, Recreation and Culture staff in relation to participating on the initial committee meetings.

ALTERNATIVES:

Council may choose to:

1. Appoint a member to the committee



2. Decline the invitation to appoint a member to the committee.

FINANCIAL IMPLICATIONS:

There are no financial implications identified.

LEGAL IMPLICATIONS:

There are no legal implications identified.

CITIZEN/PUBLIC RELATIONS IMPLICATIONS:

There are no negative implications identified.

INTERDEPARTMENTAL INVOLVEMENT/IMPLICATIONS:

It is expected that participation and support from the Town's economic and tourism function is required. This will most likely be at a regional CVRD level.

RESOURCE IMPLICATIONS:

There are no resource implications identified.

ALIGNMENT WITH SUSTAINABILITY VISIONING REPORT:

This aligns with the following sustainability pillars:

Strategy 7 - A Healthy Community

Strategy 8 - Local, Diverse Economy

ALIGNMENT WITH STRATEGIC PRIORITIES:

Strategic Priority 3: Dynamic Economic Development

SUMMARY:

It is recommended that Council appoint a Ladysmith representative to sit on a proposed Cowichan Valley Regional District Regional Sport Tourism Committee to assist in the development and implementation of a region-wide sport tourism strategy in order to realize economic benefits from larger sporting events.

I concur with the recommendation.



Ruth Malli, City Manager

ATTACHMENTS:

Regional Sport Tourism Committee report - CVRD



STAFF REPORT

COWICHAN VALLEY REGIONAL DISTRICT

DATE: November 18, 2013
FROM: John Elzinga, Manager, Island Savings Centre
SUBJECT: Regional Sport Tourism Committee

Recommendation/Action:

That the Commissions / Committees of the Island Savings Centre, Kerry Park Recreation, Cowichan Lake Recreation, North Cowichan Parks and Recreation, Ladysmith Parks and Recreation, and the Cowichan Valley Regional District Economic Development Commission, designate a member by January 31, 2014 to a region wide sport tourism committee, to make recommendations on appropriate levels of sport tourism for the Cowichan Valley.

The names of these members will be submitted to the Cowichan Valley Regional District Board for the February, 2014 Board meeting, with a request to the Board to create a select committee with these members.

Relation to the Corporate Strategic Plan:

Pursue large scale Parks, Recreation, and Culture event tourism opportunities that provide both social and economic benefits to the Region.

Financial Impact: *(Reviewed by Finance Division)*

There is no financial impact to forming a regional committee.

Background:

The Government of Canada in 2003 established a sport hosting policy for international events, recognizing their potential. The province of British Columbia has established resources to assist communities in hosting events. And communities like Kamloops (the Tournament Capital of Canada), Abbotsford (Sport Town Canada), and Prince George (home of the 2015 Canada Winter Games), have recognized the value of sport tourism initiatives.

Staff are unclear where the Cowichan Valley is in this framework. We've hosted three major multi-sport events (1991 BC Winter Games, 2005 BC Seniors Games, 2008 North American Indigenous Games), and we're currently planning toward the 2018 BC Summer Games. Yet, there are many other sport hosting opportunities of which we are unaware, or if we are aware, are unsure whether to pursue.

We do not have a strategy for sport tourism. In the 2010-2015 Cowichan Region Tourism plan, sport tourism is recognized as one of the five pillars, but there are insufficient resources to move the recommendations forward. An advanced sport tourism workshop was held in 2011, but the recommendations have not been acted upon. We don't have any coordinated marketing of our facilities for sport tourism, or hosting packages to provide to tournament participants to advise of other Cowichan amenities, or to extend their stay. When we do have an event, we are unclear on what impact it had.

The Cowichan Valley Regional District Board has been in the position of deciding support for events on a case by case basis. Recent decisions include:

- A \$30,000 grant plus a \$30,000 guarantee against event deficit for the World Junior A Hockey Challenge
- \$95,000 in cash and in-kind donations for the 2018 BC Summer Games
- \$250,000 per year over a 2 year period (\$500,000 total) for the 2008 North American Indigenous Games

All of these initiatives have relied on staff time, and some resources within existing budgets.

Staff are also currently discussing bringing large events to the mid Island region with other Island communities.

Questions staff are currently asking include:

- Should the CVRD make sport tourism a priority?
- Should the community have more, less, or the same amount of large events?
- Should additional resources be allocated to sport tourism?
- Which entity should lead region wide sport tourism?
- Can we establish a sport tourism strategy?

Staff have made presentations on this topic to the Island Savings Centre Commission, Kerry Park Recreation Commission, Cowichan Lake Recreation Commission, North Cowichan Parks and Recreation Committee, and the Ladysmith Parks and Recreation Committee. Staff recognize that these questions should be addressed by commission members across the region. Staff are requesting that one member from each of the aforementioned Commissions, and one member from the Economic Development Commission, come together on a regional committee, with the purpose of providing direction on regional sport tourism.

Staff will be developing a report with options on sport tourism in the fall of 2013, and presenting the report to this committee early in 2014. It is the intent at this time for this regional committee to have potentially three to four meetings, and make a recommendation to the Cowichan Valley Regional District Board on the appropriate levels of resourcing of regional sport tourism.

Submitted by,

John Elzinga, Manager,
Island Savings Centre.

Reviewed by:

Division Manager:

Approved by:

General Manager:

TOWN OF LADYSMITH

BYLAW NO. 1841

A Bylaw to Provide for the Borrowing of Money in Anticipation of Revenue

NOW THEREFORE the Municipal Council of the Town of Ladysmith in open meeting assembled enacts as follows:

1. The Council is hereby empowered and authorized to borrow upon the credit of the Town of Ladysmith from a financial institution, the sum of up to \$4,000,000.00 (four million dollars).
2. The form of obligation to be given as acknowledgement of the liability shall be a promissory note or notes bearing the corporate seal and signed by the authorized Signing Officers.
3. When collected, revenue from property taxes must be used to repay money borrowed under this bylaw.

4. CITATION

This bylaw may be cited for all purposes as “Town of Ladysmith Revenue Anticipation Borrowing Bylaw 2013, No. 1841”.

READ A FIRST TIME	on the	2 nd	day of	December, 2013
READ A SECOND TIME	on the	2 nd	day of	December, 2013
READ A THIRD TIME	on the	2 nd	day of	December, 2103
ADOPTED	on the		day of	

Mayor
(R. Hutchins)

Director of Corporate Services
(S. Bowden)

TOWN OF LADYSMITH

BYLAW NO. 1845

A BYLAW TO AMEND COUNCIL PROCEDURE BYLAW NO. 1666

WHEREAS Section 124 of the *Community Charter* prescribes that Council must, by bylaw, establish the general procedures to be followed by council and council committees in conducting their business;

AND WHEREAS a local government may, from time to time, amend such a bylaw as deemed appropriate;

NOW THEREFORE the Council of the Town of Ladysmith in open meeting assembled enacts as follows:

1. AMENDMENTS

- a) Section 2.2 of Ladysmith Council Procedure Bylaw 2009, No. 1666 is hereby amended by deleting the words "...the meeting shall be held on the next business day following which is not a holiday" and replacing them with "...no meeting shall be held that week unless a Special Council meeting is scheduled".
- b) Section 5.1(a) of Ladysmith Council Procedure Bylaw 2009, No. 1666 is hereby amended by deleting the word "Government" and replacing it with the word "Municipal".

2. CITATION

This bylaw may be cited for all purposes as "Council Procedure Bylaw 2009, No. 1666 Amendment Bylaw (No. 1), 2014, No. 1845".

READ A FIRST TIME on the 16th day of December, 2013

READ A SECOND TIME on the 16th day of December, 2013

READ A THIRD TIME on the 16th day of December, 2013

ADOPTED on the _____ day of _____, 2014

Mayor

Corporate Officer



VILLAGE OF PORT ALICE

INCORPORATED A.D. 1965

POST OFFICE BOX 130. PORT ALICE, BC V0N 2N0

E-mail: info@portalice.ca

December 17, 2013

The Honourable Todd Stone
Minister of Transportation
Box 9055
Station PROV GOVT
Victoria, BC V8V 9E2

The Honourable Christy Clark
Premier of BC
Box 9041
Station PROV GOVT
Victoria, BC V8W 9E1

Dear Premier Clark & Minister Stone:

The Village of Port Alice Council strongly objects to the cuts to the BC Ferries coastal ferry service, in particular to the elimination of Route 40 and the reductions to northern ferry routes. The damage that these cuts will do to the economy of northern Vancouver Island will be profound and is certain to undermine our growing tourism and retail economy.

We support the position expressed by the District of Port Hardy, the Regional District of Mount Waddington, the Port Hardy Chamber of Commerce and the Vancouver Island Regional Library, all of whom have pointed out that these cuts were made with no consideration of the consequences to coastal communities in this province.

Our Council respectfully requests that you reconsider the service cuts to BC Ferries and the elimination of Route 40 and look for a less destructive solution to address the Ferry Corporation's financial challenges. Thank you for your consideration and we look forward to your response.

Yours truly,



Mayor Jan Allen

cc Vancouver Island Regional Library
District of Port Hardy
Regional District of Mt Waddington

**VILLAGE
OFFICE**
1061 MARINE
DRIVE
Phone: 250-284-3391
Fax: 250-284-3416

**PUBLIC
WORKS**
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Phone/Fax: 250-284-
6612

ARENA
951 MARINE DRIVE
Phone: 250-284-3943
Fax: 250-284-3540

**COMMUNITY
CENTRE**
951 MARINE DRIVE
Phone: 250-284-3912

Check out our Website! www.portalice.ca



175 Ingram Street
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Office: 250.746.2500
Fax: 250.746.2513
Toll Free: 1.800.665.3955

December 24, 2013

File No.: Bylaw No.3772

Town of Ladysmith
PO Box 220, Stn Main
LADYSMITH BC V9G 1A2



Attention: Sandy Bowden, Director of Corporate Services

Dear Mayor and Council:

Re: "CVRD Bylaw No. 3772 – Regional Parkland Acquisition Fund Service Amendment Bylaw, 2013".

The CVRD Board of Directors, at its regular meeting of December 11, 2013, granted first three readings to the attached Service Establishment Amendment Bylaw.

CVRD Bylaw No. 3772 provides for an increase in the maximum requisition amount for regional parkland acquisition from \$715,000 to \$958,000.

In order to consider adoption of CVRD Bylaw No. 3772, written consent must be obtained from the service area participants. Accordingly, the CVRD requests that the following resolution be considered and adopted by Council at its next regular meeting:

That the Town of Ladysmith consents to the adoption of "CVRD Bylaw No. 3772 – Regional Parkland Acquisition Fund Service Amendment Bylaw, 2013".

Please do not hesitate to contact the undersigned should you have any questions regarding this process.

Yours truly,

Joe Barry
Corporate Secretary

td
Enclosures

pc: Sharon Moss, Manager, Finance Division
Brian Farquhar, Manager, Parks & Trails Division



COWICHAN VALLEY REGIONAL DISTRICT

BYLAW No. 3772

**A Bylaw to Amend Regional Parkland Acquisition Fund Service
Establishment Bylaw No. 3163**

WHEREAS the Board of the Cowichan Valley Regional District established the *Regional Parkland Acquisition Fund Service* under the provisions of Bylaw No. 3163, cited as "CVRD Bylaw No. 3163 – Regional Parkland Acquisition Fund Service Establishment Bylaw, 2008";

AND WHEREAS the Regional District wishes to amend Bylaw No. 3163 by increasing the maximum annual requisition limit from \$715,000 to \$958,000;

AND WHEREAS pursuant to the *Local Government Act* and the *Community Charter*, a majority of the participants have consented, in writing, to the adoption of this Bylaw;

NOW THEREFORE the Board of Directors of the Cowichan Valley Regional District, in open meeting assembled, enacts as follows:

1. **CITATION**

This bylaw may be cited as "**CVRD Bylaw No. 3772 – Regional Parkland Acquisition Fund Service Amendment Bylaw, 2013**".

2. **AMENDMENT**

That CVRD Bylaw No. 3163 be amended by deleting the figures "\$715,000" and "\$.05942" in the second and third line of Section 6 - Maximum Requisition and replacing them with the figures "\$958,000" and "\$.07427" within the same sentence and section of the bylaw.

READ A FIRST TIME this 11th day of December , 2013.

READ A SECOND TIME this 11th day of December , 2013.

READ A THIRD TIME this 11th day of December , 2013.

ADOPTED this day of 2013.

Chair

Corporate Secretary